



IMA's Certification for
Accountants and
Financial Professionals
in Business

Change to the CMA testing experience at Prometric

Some minor visual enhancements are in store for the format of the CMA® (Certified Management Accountant) exam: Beginning next year, the exam will look different on the computer screen.

The changes are being implemented at all Prometric Testing Centers around the world and for both exam parts. The changes are designed to enrich the user experience for test-takers: Graphics will be improved, and the exam format will be easier to follow. Note that these changes will affect the exam format and visual experience only; no content changes are being made at this time.

Candidates can get a feel for the new testing environment by clicking the button below (ADOBE FLASH PLAYER REQUIRED). Be aware that question formats in the demo are not representative of those on the CMA exam. We will continue to use multiple-choice questions with four answer options as well as essay questions.

[LEARN MORE](#)

The new exam experience will take effect on January 1, 2019.



First name: Demo
Last name: User
Exam Name: Surpass Pilot Form 1
Language: English

Are the details above correct?

 Confirm

 Cancel

PROMETRIC



publishing, reproducing, or transmitting this exam, or its content, in whole or in part, in any form or by any means, verbal or written, electronic or mechanical, for any purpose.

To proceed, you must accept the terms of this agreement.

Yes, I accept No, I do not accept

 Confirm

1

2

3

4

5

6

7

8

9

10

11

12

Introduction Page



Window Snip

This is an Introduction Page. It may contain information such as the name of the exam, the amount of time the candidate has to complete the exam, or any other client-specific information.

Once the candidate clicks on "Begin Exam", they can re-visit this page by clicking on the Question Mark icon in the bottom-left corner of the screen.

1

2

3

4

5

6

7

8

9

10

11

12

Welcome to the Tutorial

PROMETRIC



This tutorial provides a series of screens that orient you to the computer testing environment. This will give you an opportunity to understand each feature before using it in the examination. You will be instructed on how to use the mouse and the different parts of the screen.

Click on the "Next" button to continue

1

2

3

4

5

6

7

8

9

10

11

12

Using the Mouse

PROMETRIC



The mouse pointer moves when you move the mouse around on a surface. Although it can assume different shapes, the arrow is most common. To point with the mouse, move the pointer until it rests on the desired object. To click on an object, point to it and then quickly press and release the left mouse button.

Click on the "Next" button to continue

PROMETRIC



1

2

3

4

5

6

7

8

9

10

11

12

Click the "Next" button displayed at the bottom of the screen to move to the next page or question. Click the "Back" button to move to the previous page or question.

In addition to the navigation buttons, you can use the numbered buttons displayed on the left side of the screen. If the exam includes more than twenty questions, you will need to click on the down arrow to navigate to additional questions.

The question buttons change appearance to indicate different question states: Current, Complete, Incomplete, and Flagged.

- The Current question will be indicated by an arrow-shaped button.
- If a question has been completed, the question button will appear grey in color.
- If a question is incomplete, the question button will appear green in color.

Click on the "Next" button to continue

1

2

3

4

5

6

7

8

9

10

11

12

Time Remaining

PROMETRIC



The amount of time remaining is displayed at the top of the screen.

Click on the clock to switch between the amount of time remaining in the current section, and the amount of overall exam time remaining.

Note that, if applicable, you will receive a warning when 15 minutes remain, and again when 5 minutes remain.

Click on the "Next" button to continue

1

2

3

4

5

6

7

8

9

10

11

12

Using the Scroll Function



When a question doesn't fit on a single screen, a warning will appear stating "This page requires scrolling." To scroll through the screen contents, click and drag the scroll bar as necessary. You can also click on the scroll down arrow to move down the page a little at a time.

Click on the "Next" button to continue



1

2

3

4

5

6

7

8

9

10

11

12

Answering Multiple Choice Questions

PROMETRIC



This examination uses Multiple Choice questions. This type of question has one correct answer.

To complete each Multiple Choice question, click on the option that you believe to be the best response. Once selected, the option will be shaded orange in color. To change your response, click on the same option again, or on a different option.

Click on the "Next" button to continue

Flagging Questions



You can flag a question as a reminder to go back and check your answer or attempt it later.

To flag a question, click on the "Flag" button displayed at the bottom of the screen. A flag will appear on the numbered button displayed on the left side of the screen. Click on the "Flag" button again to remove the flag.

Click on the "Next" button to continue

1

2

3

4

5

6

7

8

9

10

11

12

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10
- 11
- 12

Highlighting Text



During the examination you will be able to highlight question text that you may feel is important to refer back to as you progress through the exam, unless you decide to remove it.

To highlight text, click and drag the mouse cursor over the desired text. Click on the Highlight button that appears after releasing the mouse button. To remove the highlight, click on any area of the highlighted text. Note that highlight cannot be applied to answer options.



Click on the "Next" button to continue

1

2

3

4

5

6

7

8

9

10

11

12

Striking Out Options



During the examination a Strikeout feature is available to help you visually eliminate possible options from consideration. A struck out option will remain present as you progress through the exam, unless you decide to remove it.

Right-click on an option to strike it out. Right-click again to remove the strikeout. Left-click on a struck out option to select it as your response. You may strike out as many or as few items as you like.

Click on the "Next" button to continue

Ending the Examination



After attempting each question and reviewing your answers, you can end the exam by clicking the "Finish" button in the top-right corner of the screen. Once the button is clicked, a pop-up window will appear asking you to confirm that you want to end the exam.

Please note, selecting the "Finish" button during any portion of the exam, including during this tutorial, will end the exam session and submit any completed answers. Any questions that are incomplete will be marked as incorrect.

Click on the "Next" button to continue

1

2

3

4

5

6

7

8

9

10

11

12

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10
- 11
- 12

Tutorial Conclusion



This concludes the tutorial. If you have time remaining, you can review the tutorial by clicking on the "Back" button to back up one screen at a time, or use the numbered buttons displayed on the left side of the screen.


Good luck with the examination.

Click on the "Start Exam" button to exit the tutorial and begin the examination.

1
2
3
4
5

- 0
- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10
- 11
- 12
- 13
- 14
- 15
- 16
- 17
- 18
- 19
- 20
- 21
- 22
- 23
- 24
- 25
- 26
- 27
- 28
- 29
- 30
- 31
- 32
- 33
- 34
- 35

A start-up company has one innovative product. During the embryonic phase of the product life cycle, the company's management compensation plan would **least** likely have which of the following characteristics?

 Basic Calculator

- A Low salary, high bonus, and competitive benefits.
- B High salary, low bonus, and low benefits.
- C Competitive salary, competitive bonus, and competitive benefits.
- D High salary, low bonus, and competitive benefits.